



AUSTIN Catholic High School

25925 23 Mile Road
Chesterfield, MI 48051
Phone: 586-200-0143

Truth • Unity • Love

PERMISSION FOR RELEASE OF STUDENT RECORDS

In accordance with legislation (93.380, 1974) copies of school records may not be released to a third party without written consent of the parents or of the student if age 18. There are some exceptions to this, such as directory information; transcripts to colleges, use of records by official within an educational system; financial aids; accreditation purposes; and some local, state, and national agencies for special purposes. If you have questions about details and interpretations, please contact the school.

I request that the following student records be released for my son/daughter:

Printed legal name	grade	date of birth
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be released from _____ to Austin Catholic High School.

PURPOSE OF REQUEST:

- _____ Admissions Review
- _____ Transfer Student Enrollment
- _____ 9th grade Student Enrollment

INFORMATION TO BE RELEASED:

_____ **General Education Records** that would be helpful in evaluating the above named student such as current and historical grades, standardized test data, attendance, disciplinary records, and record of special education services.

_____ **Full Student CA -60 Education records** to include all transcripts and grade reports, attendance, standardized test data, health & immunization records.

_____ **Full Special Education Records** to include confidential information such as social worker reports, psychological testing, individual education plan (IEP/504) initial and updates, etc.

PLEASE SEND RECORDS AND MATERIALS DIRECTLY TO:

Austin Catholic High School
Attn: Counseling/Registrar
25925 23 Mile Rd.
Chesterfield, MI 48051
austin@austincatholichighschool.org

Parent/Legal Guardian Signature

Date